

LEGISLATIVE CHAIRPERSON

The LEGISLATIVE CHAIRPERSON shall:

- Chair the legislative committee appointed by the President.
- Keep abreast of State legislative matters as they pertain to business education and disseminate information to the Executive Board and membership.
- Interpret legislation and present an interim report at each Executive Board meeting.
- Present an annual report of legislative activities to the membership during a legislative session at the PBEA conference.
- Provide legislative updates to the general membership in the *PBEA Journal*.
- Recommend, initiate, and take appropriate steps for legislative action at the state level.
- Initiate calls to legislative action by the general membership when such action is deemed necessary to support business education at the state level.
- Organize task forces to prepare PBEA position statements as needed with representation from the eastern, central, and western parts of the state.
- Represent the PBEA at Department of Education, State Board of Education, and Congressional meetings and hearings.
- When requested to do so, represent the PBEA by sitting on other career and technical education boards such as the Pennsylvania Association for Career and Technical Education (PA-ACTE) Board. When such representation has a dues prerequisite, expenses will be paid by PBEA.
- Subscribe to appropriate publications.
- Keep a written record and file of all legislative correspondence, position statements, journal articles, newsletter articles, board reports, and annual reports.
- Orient the incoming Legislative Chairperson to the duties of that office and turn over all materials at the conclusion of the annual conference.
- Expenses will be approved by the Executive Board and paid by PBEA for attending the Executive Board meetings and the conference if not reimbursable from other sources.